

Adapting the Gantt view timescale

File Task Resource Report Project View Format Tell me what you want to do...

Network Diagram Resource Usage Team Planner Sort Outline Tables Highlight: [No Highlight] Filter: [No Filter] Group by: [No Group] Timescale: [2] Days [2] Days Hours Quarter Days Days Weeks Thirds of Months Months Quarters Half Years Years

Task Views Resource Views

Task Mode	Task Name	Duration	Start	Finish
1	Manage the CanNet project	1 day?	Mon 30/01/17	Mon 30/01/17
2	Set the project management framework	1 day?	Mon 30/01/17	Mon 30/01/17
3	Perform detailed design of the PTT system	1 day?	Mon 30/01/17	Mon 30/01/17
4	Write technical specification for the PTT system	1 day?	Mon 30/01/17	Mon 30/01/17
5	Prepare tendering docs for the PTT system	1 day?	Mon 30/01/17	Mon 30/01/17
6	Send invitations to tender for the PTT system	1 day?	Mon 30/01/17	Mon 30/01/17
7	Place order for the PTT system	1 day?	Mon 30/01/17	Mon 30/01/17
8	Perform the installation design	1 day?	Mon 30/01/17	Mon 30/01/17
9	Prepare installation of the PTT system	1 day?	Mon 30/01/17	Mon 30/01/17
10	Prep...	1 day?	Mon 30/01/17	Mon 30/01/17
11	Insta...	1 day?	Mon 30/01/17	Mon 30/01/17
12	Insta...	1 day?	Mon 30/01/17	Mon 30/01/17
13	Insta...	1 day?	Mon 30/01/17	Mon 30/01/17
14	Lay d...	1 day?	Mon 30/01/17	Mon 30/01/17
15	Insta...	1 day?	Mon 30/01/17	Mon 30/01/17
16	Pull...	1 day?	Mon 30/01/17	Mon 30/01/17
17	Insta...	1 day?	Mon 30/01/17	Mon 30/01/17
18	Para...	1 day?	Mon 30/01/17	Mon 30/01/17
19	Test...	1 day?	Mon 30/01/17	Mon 30/01/17
20	Perf...	1 day?	Mon 30/01/17	Mon 30/01/17
21	Writ...	1 day?	Mon 30/01/17	Mon 30/01/17
22	Prep...	1 day?	Mon 30/01/17	Mon 30/01/17
23	Send...	1 day?	Mon 30/01/17	Mon 30/01/17
24	Place...	1 day?	Mon 30/01/17	Mon 30/01/17
25	Insta...	1 day?	Mon 30/01/17	Mon 30/01/17
26	Writ...	1 day?	Mon 30/01/17	Mon 30/01/17
27	Prep...	1 day?	Mon 30/01/17	Mon 30/01/17
28	Send...	1 day?	Mon 30/01/17	Mon 30/01/17
29	Place...	1 day?	Mon 30/01/17	Mon 30/01/17
30	Arrange...	1 day?	Mon 30/01/17	Mon 30/01/17
31	Prep...	1 day?	Mon 30/01/17	Mon 30/01/17

Timescale dialog box settings:

- Top Tier: Middle Tier | Bottom Tier | Non-working time
- Middle tier formatting:
 - Units: Weeks
 - Label: 26 Jan '09
 - Use fiscal year:
 - Count: 1
 - Align: Left
 - Tick lines:
- Timescale options:
 - Show: Two tiers (Middle, Bottom)
 - Size: 100%
 - Scale separator:
- Preview:

February 2017						
Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	01	02	03	04

It's up to you