Coordination Planning & Scheduling

A four-step process

1 Identifying the project **activities**

⇨ The **Work Breakdown Structure** (**WBS**)

2 Identifying the **resources** available, estimating the **resources** required

⇨ The **RACI Matrix**

3 Scheduling the **activities**

⇨ The **Coordination Schedule**

a **Gantt chart**

ProjectWizard® Merlin® Gantt chart

Microsoft® Project® Gantt chart